**Plant Operations Support Consortium**

**Washington State University**

**Extension Energy Program**

**905 Plum St. SE, PO Box 43165**

**Olympia, WA 98504-3165**

**Membership Acceptance**

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| Member Organization:  |
| Member contact:  | Member phone number |
| Member address:  | Member email address |
| The WSU Plant Operations Support Consortium is supported by membership subscriptions and fees for services. Your one year subscription for base membership is $ \_\_\_\_\_\_ and will run from \_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_. In the event a requested service exceeds this base Membership Agreement, a detailed proposal will be developed and agreed to by both parties, prior to the services rendered. |
| Base Membership includes:1. Technical and research assistance on matters affecting the physical plant, facilities management and public works arenas that can primarily be completed without site visits;
2. One on site visit a year by a Consortium staff member;
3. Basic energy advisory services;
4. Brokering services for new and pre-owned equipment, including management counsel and support for surplus and salvage materials programs;
5. Leadership training and development, including our listserv for e-mail correspondence, our web resources, webinars, *Shop Talk* newsletter and pertinent data about best practices;
6. Special reduced registration fee(s) for our annual Energy/Facilities Connections conference.

Examples of fee-for-services include:1. Construction and public works project management services;
2. Advanced energy efficiency advisory services and sustainability analysis;
3. On-site assessments
	1. Building condition
	2. Custodial operations
	3. Preventative maintenance
4. Custodial staff training and workloading/job card development;
5. Energy benchmarking data collection, entry, and analysis.
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**Payment type**\_\_\_\_\_\_ Payment enclosed (Send to address above)

\_\_\_\_\_\_ Invoice later (Include name and address for billing, if different from above)

\_\_\_\_\_\_ Purchase order (Attach this form to your PO)

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| \_\_\_\_\_\_ Credit Card Payment (VISA or Mastercard only)\*  \*Please contact Donna Cowsert, WSU Administrative Services, at (360) 956-2084 to provide your  credit card information |

**Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_